

# AGENDA

## SPECIAL COUNCIL MEETING (SCM 6/17)

9 November 2017

Commencing at 5.30pm

Council Chambers  
Shire of Peppermint Grove  
1 Leake Street  
Peppermint Grove WA 6011



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Dear WMRC Councillors

I advise that a Special Meeting of the Western Metropolitan Regional Council will be held at the Council Chambers, Shire of Peppermint Grove on Thursday 9 November 2017 commencing at 5.30pm.

The purpose of the meeting is the swearing in of new Councillors, appointment of Chairman and Deputy Chairman and appointment of Councillors/Employees/Other Persons to various committees following the Local Government Elections on Saturday 21 October 2017.

John Stevenson

**A/Chief Executive Officer**

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**1. DECLARATION OF OPENING**

In accordance with Clause 3 of Schedule 2.3 of the Local Government Act 1995 the A/Chief Executive Officer is to preside at the meeting until the office of Chairman is filled.

**2. RECORD OF ATTENDANCE AND APOLOGIES**

**Councillors**

**Delegate**

Cr C Hohnen  
Cr B Haynes  
Cr A Maurice  
Cr S Stroud  
Cr M Rodda

**Deputy**

Cr P McIntosh  
Cr P Kelly  
Cr P Shaw  
Cr M Rowe  
Cr M Tucak

**Member Council**

Shire of Peppermint Grove  
Town of Claremont  
Town of Mosman Park  
City of Subiaco  
Town of Cottesloe

**Staff**

Mr J Stevenson	A/Chief Executive Officer	WMRC
Ms A Hynes	Waste Operations Manager	WMRC
Mr P Thomson	Manager Finance and Governance	WMRC
Ms Libby Eustance	Waste Educator	WMRC
Ms A Bell	Executive Assistant	WMRC

**Apologies**

Nil

**Leave of Absence**

Nil

**3. DISCLOSURES OF INTERESTS**

Nil

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5. DECLARATIONS BY ELECTED MEMBERS**

In accordance with Section 2.29 of the Local Government Act 1995, Mr John Stevenson, A/CEO witnessed the declaration of the following re-elected and newly elected members and deputies:

<b>Delegate</b>	<b>Deputy</b>	<b>Member Council</b>
Cr C Hohnen	Cr P McIntosh	Shire of Peppermint Grove
Cr B Haynes	Cr P Kelly	Town of Claremont
Cr A Maurice	Cr P Shaw	Town of Mosman Park
Cr S Stroud	Cr M Rowe	City of Subiaco
Cr M Rodda	Cr M Tucak	Town of Cottesloe

**6. ELECTION OF CHAIRMAN**

The A/CEO invites nominations for the position of Chairman of the WMRC Council, until the Local Government Elections of October 2019.

**7. ELECTION OF DEPUTY CHAIRMAN**

The Chairman invites nominations for the position of Deputy Chairman of the WMRC Council, until the Local Government Elections of October 2019.

**8. ELECTION OF COMMITTEE REPRESENTATIVES**

In accordance with Section 5.10 of the Local Government Act 1995, a Councillor is entitled to be a member on any committee of their choice, even though that may exceed the quorum. Additionally, the Chairman is entitled to be a member on any committee of their choice, even though that may exceed the quorum. The A/Chief Executive Officer is entitled to be on (or appoint a representative to) any committee having employee representation. In respect of the Deputy Delegates, Council protocol appoints the Councillors who are not members to the committee as Deputy Delegates to enable their attendance and participation in committee meetings to ensure quorums.

## **8.1 ELECTION OF WASTE SUPPLY AGREEMENT PROJECT COMMITTEE MEMBERSHIP**

**Responsible Officer: Acting Chief Executive Officer**

**Date: 8 November 2017**

**Attachment: Nil**

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### **SUMMARY**

It is proposed two representatives to the Waste Supply Agreement Project Committee be appointed.

### **BACKGROUND**

The WMRC is party to a Waste Supply Agreement (“WSA”) with DiCOM AWT Operations Pty Ltd (generally referred to as “Project SPV”) for the implementation of the AnaeCo AWT Plant. The Project Committee is the formal mechanism for the parties to the WSA to discuss the WSA implementation.

### **DETAIL**

The Project Committee consists of two representatives appointed by WMRC and two representatives appointed by the Project SPV. One of the WMRC representatives is a Councillor to be nominated by Council, and the second is generally the WMRC CEO. The Project Committee has not met for at least two years but it is possible it might need to meet at some point in the future. It is therefore suggested it may be prudent for Council to continue to appoint representatives to the project Committee. Meeting dates would be arranged on an as required basis at a time and place within the Region to be determined.

### **VOTING REQUIREMENT**

Simple Majority

### **RESPONSIBLE OFFICER RECOMMENDATION**

**8.1 That Councillor \_\_\_\_\_ and the WMRC A/Chief Executive Officer to the Waste Supply Agreement Project Committee until the Local Government Elections of October 2019.**

## 8.2 DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL

**Responsible Officer: Acting Chief Executive Officer**

**Date: 8 November 2017**

**Attachment: Nil**

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### SUMMARY

It is proposed a delegate to the Municipal Waste Advisory Council be appointed.

### BACKGROUND

The Municipal Waste Advisory Council (MWAC) is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues. MWAC is formed with representation from regional councils and local government authorities. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate. MWAC seeks to represent the entire Local Government waste management area, including both the metropolitan and non-metropolitan areas.

An Officer Advisory Group meets prior to each MWAC meeting to provide operational comments on reports.

### DETAIL

MWAC generally meets on the third Wednesday of every second month. Meetings commence at 4pm, and are usually held at the WALGA premises in ONE70, LV1, 170 Railway Parade, West Leederville WA 6007. The 2018 meeting dates are as follows:

	<b>OAG (Monday 10:30am)</b>	<b>MWAC (Wednesday 4:00pm)</b>
February	12	28
April	26 March	18
June	11	27
August	13	29
October	8	24
December	26 November	12

### VOTING REQUIREMENT

Simple Majority

## **RESPONSIBLE OFFICER RECOMMENDATIONS**

- 8.2.1 That Councillor \_\_\_\_\_ be nominated to the Municipal Waste Advisory Council until the Local Government Elections of October 2019.**
- 8.2.2 The WMRC A/Chief Executive Officer be nominated to represent WMRC on the MWAC Officers Advisory Group and represent the WMRC on MWAC where the Councillor Representative is unavailable.**

### **8.3 AUDIT COMMITTEE MEMBERSHIP**

**Responsible Officer: Acting Chief Executive Officer**

**Date: 8 November 2017**

**Attachment: Nil**

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#### **SUMMARY**

An Audit Committee is required to be established with a minimum of three members in accordance with Section 7.1A (1) of the local government Act 1995.

#### **BACKGROUND**

Section 7.1A (1) of the *Local Government Act 1995* states:

*A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.*

The Audit Committee will be required to meet at least three times in the year:

- In February of each year to consider the Compliance Audit Report
- In June of each year to consider the draft Budget.
- In December of each year to consider the draft Annual Report.
- Appointments continue until ordinary local government elections in October 2019.

#### **DETAIL**

Whilst the Audit committee must comprise a minimum of three council members, if more Councillors nominate than are required to sit on the committee, then this alleviates the problem of having to fulfil a quorum. The Chair has the right to sit on any committee if the council is advised accordingly. In addition any councillor is entitled to attend any committee meeting as an observer.

#### **VOTING REQUIREMENT**

Absolute Majority

#### **RESPONSIBLE OFFICER RECOMMENDATION**

**8.3 That by Absolute Majority, in accordance with section 5.10 of the Local Government Act 1995 the following persons be appointed as members of the WMRC Audit Committee until the Local Government Elections of October 2019:**

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- 9. MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**  
Nil
  
- 10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**  
Nil
  
- 11. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**
  
- 12. MATTERS BEHIND CLOSED DOORS**
  
- 13. CLOSURE OF MEETING**